

Annex 9 – Annual Certification of Expenditure

PLEASE NOTE: Annex 9 will need to be completed and signed by an independent auditor/accountant/organisation and submitted on the letterheaded paper of the accountant/auditing body.

Notes for the completion of this certificate.

This certificate relates to the arrangements for providing an independent auditor/accountant's report on the grant expenditure.

All Grant Recipients (excluding local authorities and Maintained Schools) who receive grants in excess of £40,000, must complete the form below and submit within twenty-eight (28) days of the end of the Project and alongside the Final Report or by the timeframe agreed by TSA.

The certificate is to be reproduced on headed paper of the Grant Recipients accountant.

Local authorities, Maintained Schools and other Grant Recipients who receive grants of £40,000 or below will be required to complete Annex 10 (Statement of Grant Usage).

Annual Certification of **[Insert grant name]** Expenditure for Grant Period Year **[20XX-XX]**

i. **[Insert name/address of the body] [Insert grant ref number]**

ii. **[Insert name/address of the external auditor/accountant/organisation]**

Dear Sirs

Re: [insert programme / activity number]

This certificate is provided to **[name of Grant Recipient]** to enable it to comply with the terms and conditions of the Grant Funding Agreement (GFA). We have obtained reasonable assurance that the expenditure, for which a grant of **[insert value of grant awarded £XX]** for the year ending **[insert date]** was paid. From this grant the **[insert of name of Grant Recipient]** incurred **[insert amount of funding actually spent by the grant recipient £XX]** and this was applied for the purposes intended by the TSA and the financial transactions conform to the GFA and list of objectives specified. Our work included examination, on a sample basis, of evidence relevant to the regularity and propriety of **[insert name of the body]** income and expenditure.

In our opinion, having carried out our work in all material respects, the expenditure for the grant period **[20XX-XX]** and the grant conditions have been met and the grant has been spent for the intended purposes.

This report is made solely to **[Insert name of the body]** to be provided to the TSA. Our work has been undertaken so that we might state to **[Insert name of the body]** those matters we are required to state in a report and for no other purpose.

Yours faithfully

Should equal Turing Scheme

Should equal 2023-24

Should equal application reference

Should equal organisation name and address

Should equal the name and address of the auditor/accountant/organisation that has reviewed the beneficiary files

Should equal application reference

Should equal organisation name

Should match total awarded project costs (Mobility Group and OS spend)

Should equal 31st August 2024

Should equal organisation name

Should equal what the beneficiary has spent on the project, this should not be higher than the total awarded amount

Should equal organisation name

Should equal 2023-24

Should equal organisation name

Should equal organisation name

Signed by an independent external officer authorised to sign	
Date	
Signature	
Name of external auditor/accountant or equivalent (please print)	
Position in organisation	

This section should be signed and completed by the external auditor/accountant/organisation that has reviewed the beneficiary files

Signed by a senior officer authorised to sign on behalf of [insert name of the body]	
Date	
Signature	
Name (please print)	
Position in organisation	

Should equal organisation name

This section should be signed and completed by the Legal Representative for the organisation (or a duly appointed figure with the authority to sign the document on behalf of the organisation)